



**LANDBANK**

**SUPPLEMENTAL/BID BULLETIN NO. 1**  
**For LBP-HOBAC-ITB-GS-20190408-01**

**PROJECT** : One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of 200 Pieces Battery for "EATON 9395" 550 KVA Uninterruptible Power Supply Located at 9th Floor, LANDBANK Plaza Building, Malate, Manila

**IMPLEMENTOR** : Procurement Department

**DATE** : May 23, 2019

---

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- The Terms of Reference (Annex A), Section VII (Specifications) and Checklist of the Bidding Documents (Item Nos. 8 and 13 of the Eligibility and Technical Components) have been revised. Please see attached revised Annexes A-1 to A-3 and specific sections of the Bidding Documents.

**ALWIN I. REYES, CSSP**  
Assistant Vice President  
Head, Procurement Department and  
HOBAC Secretariat

# Specifications

Specification	Statement of Compliance
<p>One (1) Lot Supply of Technical Supervision, Labor, Materials, Tools, Equipment, Testing &amp; Commissioning of 200 Pieces Battery for EATON 9395 550KVA Uninterruptible Power Supply (UPS) located at 9<sup>th</sup> Floor, LANDBANK Plaza Building, Malate, Manila</p> <p>Terms of Reference and Technical Specification per attached <b>Revised Annexes A-1 to A-3</b>.</p> <p>The following documents shall be submitted inside the eligibility and technical component envelope:</p> <ul style="list-style-type: none"> <li>• Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered UPS battery.</li> <li>• Purchase Orders, Contracts or equivalent</li> </ul>	<p><b>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</b></p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB Clause 3.1(a)(ii)</b> and/or <b>GCC Clause 2.1(a)(ii)</b></p> <p><b>Please state here either “Comply” or “Not Comply”</b></p>

<p>document as proof that the bidder has a minimum of five (5) years experience in the business of sales, installation and commissioning of EATON UPS or installation of batteries for EATON UPS.</p> <ul style="list-style-type: none"><li>• Manufacturer's authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller/supplier/contractor of EATON products in the Philippines.</li><li>• Professional Regulation Commission ID of the registered Electrical Engineer assigned on the undertaking and implementation of the project.</li><li>• Certificate of Inspection issued by the Facilities Management Department.</li></ul>	
--	--

**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature Over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

## Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

### First Envelope - Eligibility and Technical Components

- **The First Envelope shall contain the following:**

- **Eligibility Documents – Class “A”**

#### Legal Eligibility Documents

1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:
  - Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;
  - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
  - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

#### Technical Eligibility Documents

2. Duly notarized Omnibus Sworn Statement (sample form - Form No.6)
3. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).
4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at

least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

6. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).
7. Section VI - Schedule of Requirements with signature of bidder's authorized representative.
8. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**

#### Financial Eligibility Documents

9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.

#### ○ **Eligibility Documents – Class "B"**

11. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

#### ○ **Technical Documents**

12. Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered UPS battery.
13. Purchase Orders, Contracts or equivalent document as proof that the bidder has a minimum of five (5) years experience in the business of

sales, installation and commissioning EATON UPS or installation of batteries for EATON UPS..

14. Manufacturer's authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller/supplier/contractor of EATON products in the Philippines.
  15. Professional Regulation Commission ID of the Registered Electrical Engineer assigned for the undertaking and implementation of the project.
  16. Certificate of Inspection issued by the Facilities Management Department.
- **Post-Qualification Documents – (Non-submission of the following documents may result in bidder's post-disqualification):**
17. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
  18. Income Tax Return for 2017 filed manually or through EFPS.

**Second Envelope – Financial Component**

- **The Second Envelope shall contain the following:**
  1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
  2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)

**TERMS OF REFERENCE**

**I. Project Description:**

One (1) Lot – Replacement of 200 pieces Batteries for the EATON 9395 550kVA Uninterruptible Power Supply (UPS) located at 9th Floor of LANDBANK Plaza, Malate, Manila including labor, materials, tools, equipment, technical expertise/supervision, testing and commissioning.

**II. Objective:**

To ensure continuous operations of the EATON 9395 550kVA UPS.

**III. Project Details:**

III.1 Technical Specifications:

Description	Specifications
1.) 200 pieces of valve regulated lead acid batteries.	<ul style="list-style-type: none"> <li>• Six (6) cells per unit</li> <li>• 320 watts per cell (minimum) @1.67 V.P.C</li> <li>• 15 minutes rate to 1.67 VPC @ 25°C (minimum)</li> <li>• M16*16 Terminal</li> <li>• Nominal voltage: 12 V</li> <li>• Maximum discharge current 700 amperes</li> <li>• Short Circuit Current: 4182 – 4266 amperes</li> <li>• Internal Resistance: 5 milli ohms (maximum)</li> <li>• Impedance at 25 °C : 3.30 milli ohms (maximum)</li> <li>• Dimension: (306 x 169 x 210) millimeter (maximum)</li> <li>• <u>Capacity at 25 °C to 1.67 V.P.C. 100 AH (20hrs)</u></li> </ul>

III.2 Scope of the Project:

- a. Mobilization of manpower and equipment / test instruments on site.
- b. Dismantling of worn out batteries and other components.
- c. Installation of 200 pieces brand new batteries.
- d. Supervision by an Electrical Engineer.
- e. Check-up for Quality Assurance.
- f. Testing and Commissioning.
- g. Cleaning works/ demobilization.

III. 3 Delivery Period and Installation Schedule:

- a. Sixty (60) calendar days upon receiving of Notice to Proceed (NTP).
- b. Installation must be at night time (10:00 PM to 6:00 AM) schedule in coordination with the Facilities Management Department (FMD).

REVISED

A1

III.4 Maintenance:

- a. Conduct Preventive Maintenance service during the warranty period which includes:
  - Visual and physical inspection of the batteries including the surroundings.
  - Conduct Battery Test/ Measurement using appropriate battery tester annually.

*Note: Reports obtained must be submitted to FMD*

III.5 Submittals:

- a. Documents which will be attached on the bid documents:
  - Material Breakdown with corresponding cost.
  - Brochures of the battery to be installed/ proposed.
- b. Documents to be submitted upon completion of project.
  - Operations and Preventive Maintenance Manual (if available).
  - Warranty Certificate with a coverage of two (2) years.
  - Test result obtained.
- c. Actual activities conducted must be submitted daily until the battery replacement/installation is done.

**IV. Supplier Qualification Requirements:**

Qualification Requirement	Documentary Requirement
1. Must have a minimum of five (5) years experience in the business of sales, installation and commissioning of EATON Uninterruptible Power Supply (UPS) <u>or installation of batteries for EATON UPS.</u>	1. Submission of related documents (e.g. previous Purchase Orders, Contracts and etc.)
2. Must be a Certified/Preferred Supplier/Maintenance Contractor by EATON 550kVA Uninterruptible Power Supply (UPS)	2. Submission of manufacturer's authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller/supplier/by EATON Company.
3. Must employ a Registered Electrical Engineer	3. PRC ID, Registered Electrical Engineer
4. Must conduct pre-inspection, verification and overall assessment of the project.	4. Certificate of inspection issued by LANDBANK - FMD

**V. Manner of Payment:**

1. Ninety Seven percent (97%) of the total Contract Price payable upon issuance of turn-over and acceptance certificate/document by LANDBANK – Facilities Management Department.
2. Remaining three percent (3%) of the total Contract Price (Retention Fee) payable after a year following the date of project completion.
3. All payments shall be subject to LANDBANK's standard accounting and auditing rules and regulations.

REVISED



**VI. Other Terms and Conditions:**

1. The winning contractor/supplier/service provider shall :
  - a. Coordinate with FMD for schedules and project briefing. Work authorization permit must be secured from FMD prior to any mobilization.
  - b. Provide its workers with the required personal protective equipment and appropriate tools in the implementation of the project. In compliance with the requirement of Environmental Management Program in accordance with ISO 14001 standards.
  - c. Be liable and solely responsible for any harm, damage and injury that may be incurred or suffered by its own crew/workers or any other person in the implementation of the project and to any damage to the Bank's property arising from the acts whether partial, contributory or due entirely to the fault, negligence and/or dishonesty of its workers in the course of their duties.
  - d. Maintain cleanliness at all times. It shall be responsible for the collection and proper disposal - outside of the Bank premises, of all waste materials resulting from any activity related to the implementation of the project, in compliance with the requirements of the covering policies, rules and regulations of the Department of Environment and Natural Resources (DENR) and the Environmental Management Bureau (EMB).
  - e. Be bounded by and shall strictly observe the Bank's existing rules and regulations with regards to the standard security policies and procedures while in the premises.

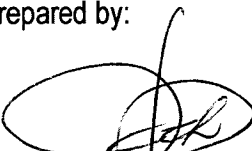
**VII. Contacts Persons:**

For further information, you may get in touch with any of the following personnel of the Facilities Management Department at telephone nos. 551-2200 local 7439 & 405-7439 and look for Mssrs. Jehomar S. Pablo and Recto L. Vitug

**VIII. Other Details:**

The project estimated cost is 5,370,000.00 Php.


Prepared by:

  
**JEHOMAR S. PABLO**  
Engineer , EMT

Endorsed by:

  
**RECTO L. VITUG**  
Division Chief, EMT

Approved by:

  
**RAMON P. REMILLANO**  
Acting Head, FMD

REVISED

A-3